



**Lake Hemet Municipal Water District**

**Mailing Address:** P.O. Box 5039, Hemet, CA 92544-0039  
26385 Fairview Avenue, Hemet, CA  
**Phone:** 951/658-3241 **Fax** 951/927-2913  
[newservice@lhmwd.org](mailto:newservice@lhmwd.org)  
[www.lhmwd.org](http://www.lhmwd.org)

**LHMWD Hydrant Meter Application Instructions**

Prior to applying for a hydrant meter from LHMWD, please verify all usage will comply with all attached Hydrant Meter Policy provisions. Applications for non-compliant use will not be processed.

**Submit all required documents through one of the following options:**

- By email to [newservice@lhmwd.org](mailto:newservice@lhmwd.org) with "Hydrant Meter Application" in the subject line
- By fax to (951) 927-2913
- By mail to P.O. Box 5039, Hemet, CA 92544, ATTN Billing Department
- In person at the District Office located at 26385 Fairview Ave, Hemet, CA 92544.

**Required documents for business applicants with Tax ID No (T.I.N.):**

- Completed application including guarantor/applicant signature and T.I.N.
- Hydrant Meter Policy page with guarantor/applicant signature

**Required documents for personal applicants:**

- Completed application including guarantor/applicant signature
- Hydrant Meter Policy page with guarantor/applicant signature
- A copy of applicants California Driver's License

**The required deposit may be submitted through the following options:**

- Check by mail to P.O. Box 5039, Hemet, CA 92544
- Credit card by phone (please indicate this if is the preferred method when submitting your application and a representative will contact you at the provided contact number to take payment)
- Cash, check or credit card in person at District Office located at 26385 Fairview Ave, Hemet, Ca 92544



# Lake Hemet Municipal Water District

## Application for Construction Water Fire Hydrant Meter

I hereby make application for the drawing of water from a LHMWD fire hydrant measured through a District supplied fire hydrant meter. *Water may not be transported outside district service boundaries and violations will be subject to fines.* Monthly meter readings are to be taken by District staff by the last business day of each month. Payment for all water used is the responsibility of the applicant.

**Billing Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **T. I. N.** \_\_\_\_\_

**Telephone # (\_\_\_\_) \_\_\_\_\_**

**Water Truck**

☐ Yes ☐ No

**CDL:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Air Gap Inspection**

**Subdivision / Tract #** \_\_\_\_\_

\_\_\_\_\_  
**District Signature      Date**

**Meter Location:** \_\_\_\_\_

**Location of Water Application:** \_\_\_\_\_  
**(A.P.N. or Street)**

**Customer Deposit: \$** \_\_\_\_\_

**Account #** \_\_\_\_\_

**Meter #** \_\_\_\_\_

**Beginning Read:** \_\_\_\_\_

**End Read:** \_\_\_\_\_

**Guarantor or Applicant:** \_\_\_\_\_  
PRINT NAME SIGNATURE

**Remarks:**



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## LHMWD Hydrant Meter Policy

### Application and Use

An application is required for all LHMWD hydrant meters. Fire hydrant meters are for temporary use only and shall not be used as a permanent source of water without District approval. Water obtained through hydrant meters shall not be transported outside of LHMWD boundaries/service areas without written permission from the District. LHMWD hydrant meters are only to be used on LHMWD public hydrants. Unauthorized use is subject to immediate discontinuance of water service and/or subject to fines.

### Inspection and Backflow Prevention

Prior to receiving a hydrant meter, applicants shall make an appointment to have an LHMWD inspector verify the existence of a proper air gap and/or certify an acceptable backflow prevention assembly. The required form of back flow prevention is based on the type of use and is at inspectors discretion. Additional subsequent inspections of the meter and/or installation may also be required at the inspectors discretion. See attached for backflow requirements.

### Deposit

A deposit is required prior to receiving a hydrant meter. The deposit will be refunded upon return of the meter less the following costs:

- Outstanding service fees and water usage billings
- Costs incurred by LHMWD to test, repair, and/or restore the meter to an acceptable condition, including LHMWD standards for accuracy
- Damages to LHMWD facilities resulting from connection and use of fire hydrant and meter assembly

Deposit may be forfeited if the meter is tampered with, destroyed, lost or not returned within 30 days of District request.

### Usage Period

Hydrant meter usage is limited to 12 consecutive months from the date of issue. In the event the applicant wishes to continue service beyond the 12-month period, the meter shall be returned and a new meter will be issued. Return of the meter may also be required in the event there are 4 consecutive months without usage and/or submitted reads.

### Billing

A monthly service charge is billed to the account for every month the meter is in applicants possession. Monthly meter readings shall be submitted to the LHMWD Billing Department by the last business day of each month. A late fee may be applied for failure to report monthly reads within 5 days of the due date. See attached for a fee schedule.

I hereby certify that I have received, read, and agree to the LHMWD Hydrant Meter Policy.

Guarantor/Applicant: \_\_\_\_\_  
PRINT NAME SIGNATURE DATE



## **LHMWD Hydrant Meter Fees**

<b>Deposit:</b>	<b>\$850.00</b>
<b>Monthly Service Fee:</b>	<b>\$25.00</b>
<b>Late Fee:</b>	<b>\$15.00</b>
<b>Billed Rate:</b>	<b>\$3.85/CCF</b>

# Fire Hydrant Construction Meter Requirements

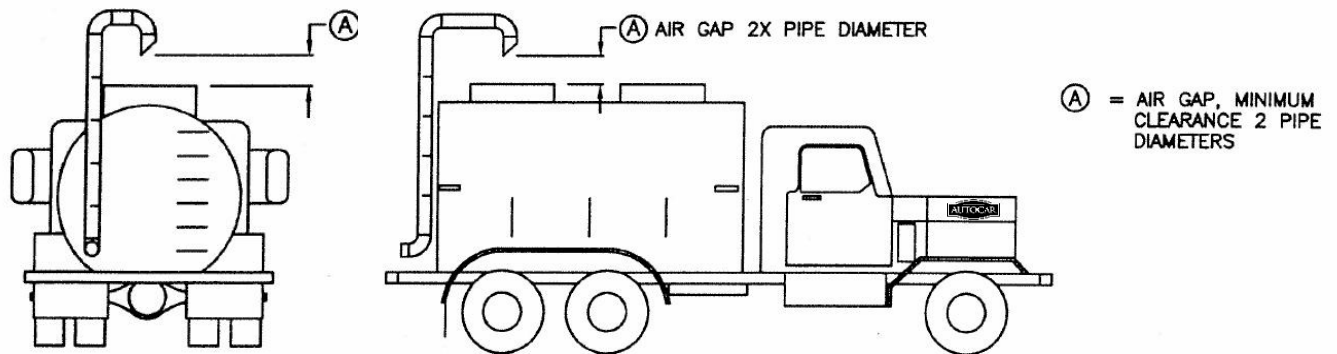


Prior to receiving a Hydrant Meter, you will have to make an appointment to have your Air Gap inspected or your Backflow Assembly certified.

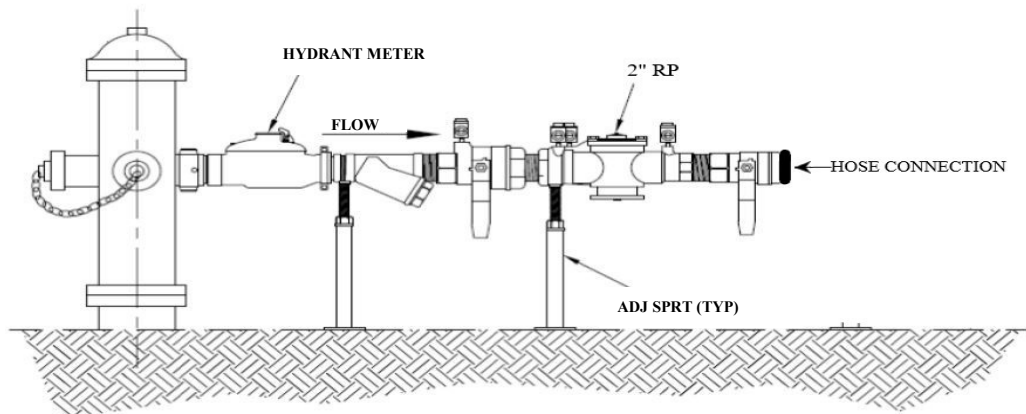
If a Backflow Assembly is required for your application, you must provide your own - 2" Reduced Pressure Principal Backflow Prevention Assembly(RP). After the Backflow Assembly has been certified it must remain charged and only shutoff at the "Number Two" shutoff valve.

The two diagrams below are examples of approved applications:

**Air Gap -** If filling a water truck/tank, a proper Air Gap is required



**Backflow -** If connecting a hose directly from a Hydrant without proper Air Gap, a Backflow Assembly (RP) is required



**Note:** A Backflow Assembly must be supported. Any damages to the Meter and/or Hydrant will be deducted from your deposit.



## Monthly Hydrant Meter Read Submittal Form

TO: LHMWD  
 ATTN: Hydrant Meter Billing  
 FAX: 951-927-2913  
 EMAIL: [newservice@lhmwd.org](mailto:newservice@lhmwd.org)

Monthly reads are to be submitted the the LHMWD Billing Department by the last business day of each month. A late fee may be applied for failure to report monthly reads within 5 days of the due date.

Billing Name:	
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Date:	
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LHMWD Account No. <sup>1</sup>	Meter No. <sup>2</sup>	Current Read <sup>3</sup>

<sup>1</sup> Your account number is shown on the top right of the bill received from LHMWD

<sup>2</sup> Your meter number is shown on your copy of the application and on the meter register lid

<sup>3</sup> Include all digits shown on the meter register totalizer



A photo of the register face may be submitted along with this completed form.